



Task Risk Assessment

With COSHH Compliance

sevron

Before Controls	HIGH 16 RISK	MEDIUM 10 RISK	After Controls
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Task Title	Lubricate door hinge with WD40		
Process Title	Office Maintenance		
Location	Sevron Demo Ltd		
Assessed On	01/09/2017	Assessed By	Ray Parkinson
Review Date	01/09/2018	Reference	RA001001
Signed By	Ray Parkinson	Revision	7
People Affected	Operators, Employees		

Hazards
PPE

Task/Procedure/Method Statement

How to lubricate a door hinge with WD40



1. Open the door to at least 90 degrees to expose hinge(s)
2. Remove red straw from side of aerosol and push one end into aerosol nozzle
3. Spray two quick sprays of WD40 in quick succession directly onto hinge(s)
4. Open and close the door to work the WD40 into the hinge
5. If required, repeat steps 3 and 4
6. Lightly dab the hinge with paper towel to remove any surplus WD40
7. When finished, replace the red straw and ensure the aerosol cap is replaced
8. Store can in adequate storage cabinet when not in use

[CLICK HERE](#) to watch a YouTube video of the process.

Substance Information

WD-40 multi use product aerosol ()

Product Name

WD-40 multi use product aerosol

Manufacturer

WD40 Company Limited UK

Hazard Symbols



()

Regulatory Statements

H222: Extremely flammable material

H229 : Pressurised container: May burst if heated

H304: May be fatal if swallowed and enters airways

H336: May cause drowsiness or dizziness

P101: If medical advice is needed, have product container or label at hand

P102: Keep out of reach of children

P210: Keep away from heat/sparks/open flames/hot surfaces - No smoking

P211: Do not spray on an open flame or other ignition source

P251: Pressurized container – Do not pierce or burn, even after use

P261: Avoid breathing dust/fume/gas/mist/vapours/spray

P271: Use only outdoors or in a well-ventilated area

P312: Call a POISON CENTER or doctor/physician if you feel unwell

P405: Store locked up

P501: Dispose of contents/container to waste disposal units at the far end of the main car park

Spillage, Storage & Waste

Spillage: Eliminate all sources of ignition and ventilate area. Contain and collect liquid with an inert absorbent and place in a container for disposal. Clean spill area thoroughly. Report spills to authorities as required.

Storage: Store in a cool, well-ventilated area, away from incompatible materials. NFPA 30 Class II Liquid.

Waste: Dispose of decanted aerosols in the controlled waste disposal units at the far end of the main car park.

Task Related Hazards & Controls



Before Controls: **High Risk (15/25)**



After Controls: **Medium Risk (10/25)**



Hazard Description

May be fatal if swallowed and enters airways

Controls In Place



Wash your hands



Store locked up



Do not eat or drink

Emergency Controls In Place



If medical advice is needed, have product container or label at hand



Before Controls: **High Risk (16/25)**



After Controls: **Medium Risk (8/25)**



Hazard Description

Extremely flammable material

Controls In Place



No smoking



No naked flames



Pressurised container - Do not pierce or burn even after use

Emergency Controls In Place



If medical advice is needed, have product container or label at hand



Fire extinguisher



Before Controls: **Medium Risk (12/25)**



After Controls: **Low Risk (4/25)**



Hazard Description

May cause drowsiness and dizziness

Controls In Place



Wear a mask



Consider use of local extraction



Avoid breathing dust / fume / gas / mist / vapours / spray



Dispose of empty container in waste container at far end of car park

Emergency Controls In Place



Call a POISON CENTRE or doctor/physician if you feel unwell

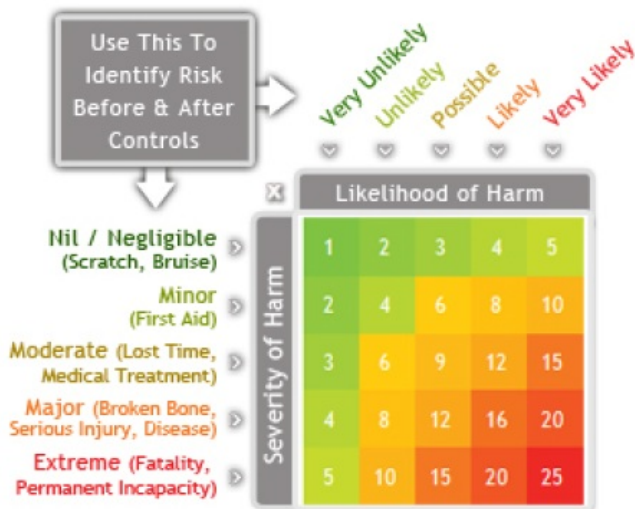
Health Surveillance

Health surveillance is a system of ongoing health checks. These health checks may be required by law for employees who are exposed to noise or vibration, ionising radiation, solvents, fumes, dusts, biological agents and other substances hazardous to health, or work in compressed air.

Your risk assessment should be used to identify any need for health surveillance. You should not use health surveillance as a substitute for undertaking a risk assessment or using effective controls.

Task Specific Hazard Evaluation

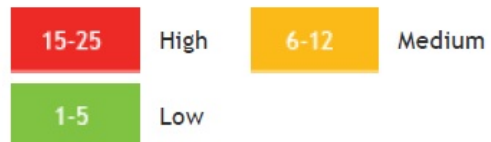
Task Specific Hazard	Persons Affected	Risk (Before)	Control Measures	Risk (After)



Remember The 5 Steps To Risk Assessment

- Step 1 - Identify the hazards
- Step 2 - Decide who might be harmed and how
- Step 3 - Evaluate the risks and decide on precautions
- Step 4 - Record your findings and implement them
- Step 5 - Review your assessment & update if needed

Risk Ratings



Confirmation

I CONFIRM THAT I HAVE READ AND UNDERSTOOD THE CONTENT OF THE ABOVE ASSESSMENT, AND THAT I HAVE BEEN INSTRUCTED ON THE HAZARDS & CONTROL MEASURES ASSOCIATED WITH THE TASK INCLUDING THE TASK SPECIFIC INFORMATION.

I also confirm that if the work environment changes or other hazards occur I will bring it to the attention of my immediate supervisor.

Print Full Name	Signature	Date	Print Full Name	Signature	Date